

NOTICE TO BIDDERS

Notice is hereby given that the Board of Education for the Ballard Community School District, henceforth known as the Owner, will be receiving bids for proposed improvements for the following project described herein, on Wednesday, March 22, 2023 at 2:00 p.m. in the District Office Board Room located at Ballard Middle School, 509 N Main Avenue, Huxley, Iowa. At that time, bids will be received, opened and read aloud. Bids shall be open to acceptance and irrevocable for thirty (30) days from the Bid closing date.

The Owner reserves the right to reject any or all bids, or any part thereof, and to waive informalities, and to enter into such contract as deemed in the best interests of the Ballard Community School District.

The Project shall be known as the 2023 Ballard West – Space Reconfiguration, Ballard Community School District, Cambridge, Iowa. One lump sum bid shall be submitted for the work.

Work includes but is not limited to: Reconfiguration of existing spaces within Ballard West Elementary attendance center (Slater) to accommodate special instruction, meeting, and storage spaces. Project Scope includes architectural, minor structural, and MEP.

Bid Documents are available from Beeline and Blue, 2507 Ingersoll Avenue Des Moines, IA 50312 (515.244.1611). (A deposit of \$50 per set is required). Deposits will be refunded upon return of the documents, in good and reusable condition, within seven (7) days from the date of the bid opening. The refundable deposit may be in the form of a company or personal check, or a current member in good standing with a plan room deposit card.

The Bid Proposal shall be made on the Bid Form included within the Project Manual. Oral, facsimile, telegraphic or telephonic bids or modifications will not be considered.

Bid Security in a minimum amount of 5% of the bid in the form of a Bid Bond on form AIA A310, cashier's check or certified check drawn on an Iowa bank chartered under the laws of the United States, shall accompany each bid in a separate, sealed envelope. Bid Security shall be payable to Ballard Community School District.

Sales or use tax shall not be included in the bid. Pursuant to Iowa Code Sections 423, at the time a Construction Contract is issued, the Owner will also issue an Exemption Authorization Letter and a Designated Exemption Entity, Iowa Construction Sales Tax Exemption Certificate for the purchase or use of building materials, supplies and equipment that will be used in the performance of the Work. Other requirements with respect to this provision are set forth in the Project Manual.

By virtue of statutory authority, a preference will be given to products and provisions grown, and coal produced within the State of Iowa, and preference will also be given to Iowa domestic labor in the construction of said improvements.

Upon award of a contract, the successful Contractor will be required to furnish a Performance and Payment Bond equal to 100% of the awarded Contract amount, and within the time set forth within the Contract Documents. The Contractor shall also furnish a copy of their Certificate(s) of Insurance showing coverage is being provided consistent with that stated within the Project Manual.

The Project shall be paid for in cash or in warrants drawn on such funds as may be legally used for such purposes and available to the Owner. Final payment to the Contractor shall be made as allowed by the Code of Iowa.

Dated this 1st day of March 2023

By Amber Jungst

Title: Board Secretary, Ballard Community School District